I. Opening of the Meeting – Call to Order

II. Pledge of Allegiance

III. Roll Call
   Mr. DiMauro  _____
   Mr. Field    _____
   Mr. Tobin   _____
   Mrs. Wright  _____
   Mr. Zuro    _____

IV. President Pro Tem
   In accordance with the Board Policy, David Zuro was appointed President Pro Tem from January 1, 2019 through January 14, 2019 at the December 10, 2018 Board of Education Meeting.

V. Student Representative(s)

VI. Public Comments Concerning Agenda Items

VII. Board of Education Organization for 2019
   A. Election of Officers
      1. President
         The required motions and roll calls for the President will depend upon the nominations made. Any member of the Board may place a name in nomination, including his or her own; a second is not necessary. When the presiding officer determines no more nominations will be forthcoming, he/she should call for a motion to close nominations.
To close nominations requires a motion, a second, and a vote. Any objection to closing nominations (a no vote) requires nominations remain open (the person voting “no” would, one assumes, have a name to place in nomination).

The vote for President must be an open roll call vote. The roll is customarily called in alphabetical order; each member is asked to name his or her choice for President. (The Revised Code Section 3318.18 requires three votes on a five-member Board to elect an officer. If no one receives the required three votes, the process should begin again with nominations.)

In a case where only one name is placed in nomination, the motion to close nominations should say, “I move the nominations for President be closed and that the nominee be declared elected”. In this special case, of course, no further vote is required.

As soon as the President of the 2019 Board of Education has been elected, that individual will then assume the responsibilities for the remainder of the organizational meeting.

Nominations for President
Board Member _________________ nominated______________________
Board Member _________________ nominated______________________
Board Member _________________ nominated______________________
Board Member _________________ nominated______________________

Roll Call for President
Mr. DiMauro _____
Mr. Field _____
Mr. Tobin _____
Mrs. Wright _____
Mr. Zuro _____

2. Vice President
The procedure to nominate and elect is the same as for the office of President.

Nominations for Vice President
Board Member _________________ nominated______________________
Board Member _________________ nominated______________________
Board Member _________________ nominated______________________
Board Member _________________ nominated______________________
Roll Call for Vice President

Mr. DiMauro _____
Mr. Field _____
Mr. Tobin _____
Mrs. Wright _____
Mr. Zuro _____

B. Set Date, Time and Place for Regular Meetings for 2019

The Board of Education needs to set the meeting schedule for regular meetings of the Hudson City School District Board of Education, the dates, time, and location. Additional meeting(s) shall be designated at a time and place properly announced. (Ohio Revised Code section 3313.16)

The regular meeting(s) of the Hudson City School District Board of Education be set as per the attached list, at 7:00 p.m., and located in the Hudson High School Media Center.

Motion_________________
Second_________________
Vote: Mr. DiMauro_____, Mr. Field_____, Mr. Tobin_____, Mrs. Wright_____, Mr. Zuro_____

C. Appointments to Areas of Responsibility 2019

<table>
<thead>
<tr>
<th>Category</th>
<th>Primary</th>
<th>Secondary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Parent &amp; Community Engagement/Hudson Community First/Hudson Community Foundation</td>
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<td>7. Policies</td>
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<tr>
<td>8. Finance Advisory</td>
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</tr>
</tbody>
</table>
Board of Education Organizational Meeting – January 14, 2019

Committee/Audit/Tax Incentive
Review Council

9. Transportation
   Committee/Safety/Wellness
   Committee/Coalition for Children’s
   Mental Health/Drug Safe Hudson

10. Strategic Planning

Motion________________________
Second________________________

Vote: Mr. Field______, Mr. Tobin______, Mrs. Wright______,
      Mr. Zuro______, Mr. DiMauro______

D. Audit Committee

Be It Resolved That: The Superintendent, Treasurer and two Board of
   Education members will serve on a district Audit Committee. The Board of
   Education members are ________________ and ________________.

Motion________________________
Second________________________

Vote: Mr. Tobin______, Mrs. Wright______, Mr. Zuro______,
      Mr. DiMauro______, Mr. Field______

VIII. Consent Agenda

Be It Resolved That: The Hudson City School District Board of Education
   approve the following items.

A. Adopt Robert’s Rules of Order

Be It Resolved That: The Board of Education adopts Robert’s Rules of Order as
   a guide for governance of meetings in general, but may deviate as necessary.

B. Adopt the Ohio School Board Association Code of Ethics and Reaffirm the
   Hudson City School District Policy 0123 – Board Member Code of Ethics.

Be It Resolved That: The Hudson City School District Board of Education adopt
   the Ohio School Board Association Code of Ethics and reaffirm the Hudson City
   School District Board Policy 0123 – Board Member Code of Ethics.

C. Superintendent’s Annual Resolution

1. Be It Resolved That: The Superintendent be authorized to make offers of
   employment directly to candidates for either teaching or nonteaching positions,
   and to acknowledge acceptance of such offers, subject to a subsequent vote
   of ratification by this Board; provided however, that upon ratification by this
   Board, the employment shall be deemed effective as of the date and time of
   the employee's acceptance of the Superintendent's offer.
Be It Further Resolved That: Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. Such employment actions are to be presented to the Board of Education at the next regularly scheduled meeting.

2. Be It Resolved That: The Superintendent be authorized to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. Such employment actions are to be presented to the Board of Education at the next regularly scheduled meeting.

3. Be It Resolved That: The Superintendent or designee be authorized as the purchasing agent in the Hudson City School District.

4. Be It Resolved That: The Business Manager is authorized to dispose of personal property with a value of less than $10,000. The Business Manager will determine whether the personal property has value which will provide a net revenue to the school district through a sale or if the personal property has no net value and should be scrapped. If there is a net value, the Business Manager will determine a method for sale as allowed by the Ohio Revised Code and Policies of the Board of Education.

5. Be It Resolved That: The Superintendent, his/her designee or the Treasurer is authorized to solicit bids for the purchase of equipment and/or services in accordance with Board of Education policies.

D. Treasurer's Annual Resolution

Be It Resolved That: The Treasurer be authorized to:

1. Purchase necessary services and materials and make payment of bills and salaries, when due, within appropriated amounts.

2. Sign all payroll checks, all general account checks, purchase orders and all contracts with original, mechanical or facsimile signature of the Treasurer.

3. Execute all contracts in the normal course of business within appropriated amounts.

4. Invest all active and interim funds, as they shall become available throughout the year in accordance with the investment guidelines adopted by the Board of Education as amended from time to time.

5. Advance funds from the General Fund to other funds as needed to meet obligations and report these advances to the Board of Education at the next regularly scheduled meeting.
regular meeting.

6. Request amended certificates of estimated resources from the Summit County auditor as needed.

7. Request and execute on behalf of the Board of Education the advance of all taxes and funds, as they may be available for distribution from Summit County and the Summit County Treasurer. This authorization shall extend to any advances, including but not limited to, weekly advances within the time periods prescribed by the Ohio Revised Code Section 135.351.

8. Issue “blanket” purchase orders for a sum not to exceed $5,000 in accordance with Board of Education policies.

E. Reading of Minutes

Be It Resolved That: The Board of Education dispense with the reading of the Board minutes of each regular and special meeting provided they are delivered to the Board members at least two days prior to the Board Meeting where approval is anticipated.

F. Designation of Newspaper

Be It Resolved That: The Akron Beacon Journal, The Cleveland Plain Dealer, (both daily newspapers of general circulation) and/or the Hudson Hub Times, be designated the official publications for legal notices.

G. Tax Abatement Notification

Be It Resolved That: Pursuant to Ohio Revised Code Section 5715.27 that the Tax Commission notify the Board of Education of any application for exemption from taxation for any property located within the district. The Treasurer is instructed to file a certified copy of this resolution with the Tax Commissioner.

H. Resolution to Reaffirm

1. Mission Statement

   Be It Resolved That: The Board of Education reaffirms the District’s Mission Statement.

2. Board of Education Policy Manual

   And Be It Further Resolved That: The Board of Education reaffirms the present school district’s Board Policy Manual.

   Motion________________
   Second_________________
   Vote: Mrs. Wright_____, Mr. Zuro_____, Mr. DiMauro_____, Mr. Field_____, Mr. Tobin_______
IX. Reports and/or Recommendations of the Treasurer – Mrs. Kathryn Sines

A. Tax Budget Distributed

B. Designee for Public Records

Be It Resolved That: The Hudson City School District Board of Education hereby designates the Treasurer as the board designee for public records and to attend the required meeting.

C. Allocation of Interest Earnings

Be It Resolved That: The Hudson City School District Board of Education approve the semi-annual allocation of interest earnings to the auxiliary services and nutrition services funds.

D. Legal Advisors

Be It Resolved That: The following firms be designated as Legal Advisors and/or Bond Counsel:

1. Lindsay Gingo Law, LLC
2. Pepple & Waggoner, LTD
3. Peters, Kalail & Markakis Co., LPA
4. Squire Patton Boggs, LLP
5. Thompson Hine, LLP
6. Walter Haverfield, LLP

E. Ohio Education Policy Institute (Formerly Education Tax Policy Institute)

Be It Resolved That: The Hudson City School District Board of Education approve the membership in the Ohio Education Policy Institute (OEPI) for 2019, in the amount of $1,500.00. No change from last year.

F. OSBA Annual Membership

Be It Resolved That: The Hudson City School District Board of Education approve the renewal of Ohio School Boards Association membership for January – December 2019, in the amount of $8,498.00. An increase of $318.00 from last year.

G. OSBA Legal Assistance Fund

Be It Resolved That: The Hudson City School District Board of Education approves the renewal of Ohio Schools Boards Association Legal Assistance Fund membership for January – December, 2019 in the amount of $250. No change from last year.
H. Expenses Incurred for School Related Activities

Whereas, the Hudson City School District Board of Education desires to recognize outstanding service and/or in-service training as a benefit to this school district, and

Whereas, the Hudson City School District Board of Education feels it is necessary and desirable to maintain and to promote a positive public image of this school district, and

Whereas, the Hudson City School District Board of Education believes that the use of coffee, meals, refreshments, and other amenities furthers its public purpose and function by giving recognition to those persons who make worthy contributions internally or who can promote a positive image externally, and

Whereas, Ohio Attorney General Opinions #81-052 and #82-006 speak to the permissive nature of such expenditures of public funds,

Be It Therefore Resolved that the Hudson City School District Board of Education authorizes the Superintendent to approve and the Treasurer to make such payments within the annual district budget set by the Board.

I. Gifts and Grants

1. $500.00 – Stentor Brand, Student II Model Cello Outfit, ¾ size, High School Orchestra, Mr. and Mrs. James Backlin, 6790 St. Ives Blvd., Hudson, Ohio 44236.

J. Approval of Minutes

Be It Resolved That: The minutes of the regular meeting of December 10, 2018 be approved.

K. Financial Report

Be It Resolved That: The Hudson City School District Board of Education approves the December 2018 Financial report.

Motion__________________
Second__________________
Vote: Mr. Zuro_______, Mr. DiMauro_______, Mr. Field_______,
      Mr. Tobin_______, Mrs. Wright_______
X. Consent Agenda – Treasurer, Mrs. Kathryn Sines

Be It Resolved That: The Hudson City School District Board of Education approve the following items:

A. Purchase Orders

<table>
<thead>
<tr>
<th>PO #</th>
<th>Vendor</th>
<th>Amount</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>1903141</td>
<td>Summa Care, Inc.</td>
<td>$18,866.18</td>
<td>Invoice predates PO (CVCA)</td>
</tr>
<tr>
<td>1903234</td>
<td>Summit Educational Service Center</td>
<td>$180,844.20</td>
<td>Invoice predates PO (CVCA)</td>
</tr>
</tbody>
</table>

B. Increase to Existing Fund

<table>
<thead>
<tr>
<th>Fund</th>
<th>Fund Name</th>
<th>Amount</th>
<th>Notes (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>499</td>
<td>State Grant</td>
<td>$25,000.00</td>
<td>To increase appropriations for Ohio School Safety Grant.</td>
</tr>
</tbody>
</table>

Motion__________________
Second__________________
Vote: Mr. DiMauro______, Mr. Field______, Mr. Tobin______, Mrs. Wright______, Mr. Zuro______

XI. Reports and/or Recommendations of the Superintendent – Mr. Phillip Herman

A. Certified Personnel

Be It Resolved That: Upon the recommendation of the Hudson City School District Superintendent, the following personnel actions be approved contingent upon all certification/licensure requirements being met.

1. Employment - Home Instruction & Tutoring - 2018-19 School Year
   Arther, Kathleen $27.87/hr
   Fernandes, Ryan $27.87/hr
   Gaspro, BJ

2. Employment - Student Teacher Stipend - 2018-19 School Year
   Ursuline College
   Vecchio, Sara $432.00

3. Employment – ILEP Teacher Partnership Funded by Kent State Ef. 01-03-19
   Killeen, Elizabeth Field Teacher $1500.00 Stipend
   Bedzyk, Courtney Teacher Partner $600.00 Stipend
   Sweitzer, Carla Teacher Partner $600.00 Stipend
   Gilanyi, Kara Teacher Partner $600.00 Stipend

4. Employment – AIR Re-Test Administration Ef. 12-01-18
   Okey, Jill NTE 10 hrs $28.12/hr

5. Change in Hours/FTE - Individual Small Group Instruction Teachers Ef. 01-04-19
   Ellison, Kathryne - from .57 FTE to .75 FTE
B. Support Personnel

Be It Resolved That: Upon the recommendation of the Hudson City School District Superintendent, the following personnel actions be approved.

1. Resignation
   Murphy, Tiffany  HCER  Ef. 11-29-18

C. Extracurricular/Supplemental

Be It Resolved That: Upon the recommendation of the Hudson City School District Superintendent, the following personnel actions be approved.

1. Resignation
   Martin, Andrew  HS Track Ast, B  Ef. 01-07-19
   Milligan, Paul  MS Track, Boys  Ef. 01-07-19


   High School
   Lacrosse, Ast, Boys  Biederman, Matthew  9.10%  $3931  Ef. 02-18-19
   Lacrosse, Ast, Boys  Lipton, Richard  9.10%  $3931  Ef. 02-18-19
   Lacrosse, Ast, Boys  Polak, Aaron  9.10%  $3931  Ef. 02-18-19
   Lacrosse, Ast, Girls  Miller, Kayla  9.10%  $3931  Ef. 02-18-19
   Wrestling, Ast  Carbone, Addison  11.70%  $5054  Ef. 11-09-18
   Wrestling, Ast  Peacock, Tyler  11.70%  $5054  Ef. 11-09-18


   High School - Stipend per Negotiated Agreement
   From: HS Basketball Ast, Girls  Eger, Mark  5.85%
   To:  HS Basketball Ast, Boys  Eger, Mark  5.85%
   From: HS Basketball Ast, Girls  Kessick, Christopher  5.85%
   To:  HS Basketball Ast, Boys  Kessick, Christopher  5.85%

   Motion_________________________
   Second_________________________
   Vote:  Mr. Field_____, Mr. Tobin_____, Mrs. Wright_____,
          Mr. Zuro_____, Mr. DiMauro_____

D. High School Student Fees for the 2019-2020 School Year

Be It Resolved That: The Hudson City School District Board of Education approve the High School Student Fees beginning with the 2019-20 school year.

Motion_________________________
Second_________________________
Vote:  Mr. Tobin_____, Mrs. Wright_____, Mr. Zuro_____,
      Mr. DiMauro_____, Mr. Field_____
E. In Lieu of Transportation

This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code §3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

The Superintendent of Schools, Phillip Herman, recommends that the Board of Education adopt the following resolution:

Whereas the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

Whereas after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

Whereas the following factors as identified in Revised Code §3327.02 have been considered:

1. The time and distance required to provide transportation.
2. The number of pupils to be transported.
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration.
4. Whether similar or equivalent service is provided to other pupils eligible for transportation.
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules.
6. Whether other reimbursable types of transportation are available; and

Whereas the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code; therefore, be it

Resolved that the: Hudson City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chad Jones</td>
<td>Hudson Montessori</td>
<td>1st</td>
</tr>
<tr>
<td>Victoria Kramer</td>
<td>WRA</td>
<td>11th</td>
</tr>
</tbody>
</table>

Motion__________
Second__________
Vote: Mrs. Wright______, Mr. Zuro______, Mr. DiMauro______, Mr. Field______, Mr. Tobin______
F. Calendar Revision – 2019-2020

Be It Resolved That: The Hudson Board of Education approves the suggested revision (move PreK-8 Parent Teacher Conference Day from February 5 to February 26) to the 2019-2020 School Year Calendar.

Motion________________
Second________________
Vote:  Mr. Zuro_____, Mr. DiMauro_____, Mr. Field_____, Mr. Tobin_____, Mrs. Wright_____

G. Kindergarten Tuition

Be It Resolved That: The Hudson City School District Board of Education raise the all day, tuition-based, kindergarten program tuition rate to $3,600.00 per student per year beginning with the 2019-2020 school year until otherwise modified by future Board action. This is an increase of $200.00.

Motion________________
Second________________
Vote:  Mr. DiMauro_____, Mr. Field_____, Mr. Tobin_____, Mrs. Wright_____, Mr. Zuro_____

H. Extracurricular Travel Study

Be It Resolved That: The Hudson City School District Board of Education approve the following Extracurricular Travel Study Program.

Hudson Middle School                   Washington, DC       November 4 – 6, 2019
8th Grade Class Trip

Motion________________
Second________________
Vote:  Mr. Field_____, Mr. Tobin_____, Mrs. Wright_____, Mr. Zuro_____, Mr. DiMauro_____

XII. Reports and/or Recommendations of the Director of Pupil Services – Mrs. Kelly Kempf

A. Contractual Services: The KidsLink School

Be It Resolved That: The Hudson Board of Education enters into agreement with KidsLink School to provide educational and related services for a student during the 2018-19 school year at a cost NTE $42,750, effective 1/1 – 5/23/19.
Board of Education Organizational Meeting – January 14, 2019

Motion ______________
Second ______________
Vote:      Mr. Tobin_____, Mrs. Wright_____, Mr. Zuro_____,
           Mr. DiMauro_____, Mr. Field_____

XIII. Unfinished Business

XIV. Public Comments Concerning Non-Agenda Items

XV. New Business

A. Board Work Session
   Wednesday, January 23, 2019  5:00 PM – Malson Athletic Center

B. Regular Meetings
   Monday, January 28, 2019     7:00 PM - High School Media Center
   Monday, February 11, 2019    7:00 PM - High School Media Center

C. Board Coffees
   Wednesday, January 9, 2019   7:00 – 8:30 PM   Panera
   Wednesday, February 13, 2019  8:00 – 9:30 AM   Panera

XVI. Adjournment

Be It Resolved That: The Hudson City School District Board of Education Meeting
be adjourned.

Motion ______________
Second ______________
Vote:      Mrs. Wright_____, Mr. Zuro_____, Mr. DiMauro_____,
           Mr. Field_____, Mr. Tobin_____

Time Adjourned________
2019 Board of Education Meeting Dates

*Generally Scheduled on the Second and Fourth Monday of Each Month*
*With Exceptions for Holidays*
*7:00 PM - High School Media Center*

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>14</td>
<td>Organizational Meeting</td>
</tr>
<tr>
<td>January</td>
<td>28</td>
<td></td>
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<tr>
<td>February</td>
<td>11</td>
<td></td>
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<tr>
<td>February</td>
<td>25</td>
<td></td>
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<tr>
<td>March</td>
<td>11</td>
<td>One meeting due to Spring Break</td>
</tr>
<tr>
<td>April</td>
<td>8</td>
<td></td>
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<tr>
<td>April</td>
<td>22</td>
<td>First Monday and a Thursday due to Memorial Day</td>
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<tr>
<td>May</td>
<td>6</td>
<td>5/27 and High School Awards Banquet</td>
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<td>May</td>
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<td>June</td>
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<td>July</td>
<td>8</td>
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<td>July</td>
<td>22</td>
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<td>August</td>
<td>12</td>
<td>Columbus Day</td>
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<tr>
<td>August</td>
<td>26</td>
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<td>September</td>
<td>9</td>
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<tr>
<td>September</td>
<td>23</td>
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<tr>
<td>October</td>
<td>14</td>
<td>One meeting due to holidays</td>
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<tr>
<td>October</td>
<td>28</td>
<td>One meeting due to holidays</td>
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<tr>
<td>November</td>
<td>18</td>
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<tr>
<td>December</td>
<td>9</td>
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### 2019 BOARD OF EDUCATION
### AREAS OF RESPONSIBILITY APPOINTMENTS

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<td>9. Transportation Committee/Safety/Wellness Committee/Coalition for Children’s Mental Health/Drug Safe Hudson</td>
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<td>Tom Tobin</td>
</tr>
<tr>
<td>10. Strategic Planning</td>
<td>Tom Tobin</td>
<td>James Field</td>
</tr>
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Code of Ethics/Code of Conduct

The Board of Education believes quality public education and good Board service should be conducted in an ethical manner with traditional principles such as honesty, trust, fairness, and integrity. Each Board member should conform his/her conduct to Ohio law, the code of ethics recommended by the Ohio School Boards Association and the code of conduct set forth below as adopted from the National School Boards Association publication **Becoming a Better Board Member**.

While serving as a member of the Board of Education, each member is expected to agree to abide by the following code of ethics promulgated by the Ohio School Boards Association:

A. remember that my first and greatest concern must be the educational welfare of all students attending the public schools;

B. obey the laws of Ohio and the United States;

C. respect the confidentiality of privileged information;

D. recognize that as an individual Board member I have no authority to speak or act for the Board;

E. work with other members to establish effective Board policies;

F. delegate authority for the administration of the schools to the Superintendent and staff;

G. encourage ongoing communications among Board members, the Board, students, staff, and the community;

H. render all decisions based on the available facts and my independent judgment rather than succumbing to the influence of individuals or special interest groups;

I. make every effort to attend all Board meetings;

J. become informed concerning the issues to be considered at each meeting;

K. improve my boardmanship by studying educational issues and by participating in in-service programs;
L. support the employment of staff members based on qualifications and not as a result of influence;

M. cooperate with other Board members and administrators to establish a system of regular and impartial evaluations of all staff;

N. avoid conflicts of interest or the appearance thereof;

O. refrain from using my Board position for benefit of myself, family members, or business associates;

P. express my personal opinions but, once the Board has acted, accept the will of the majority.

In addition, the Board of Education believes that each member should agree to work cooperatively and effectively with others and conform his/her behavior to the following code of conduct by collectively and individually agreeing to:

A. abide by the code of ethics promulgated by the Ohio School Boards Association;

B. act as an advocate for the Schools and for children;

C. set high expectations for the work of the Board;

D. keep the Board’s primary focus on the best interests of students;

E. strive sincerely to build better relationships with one another and the Superintendent;

F. set clear goals for the Superintendent;

G. support the Superintendent and help him/her to be as effective as possible;

H. prepare carefully before each meeting so that when each Board member has the floor, s/he can make comments that are concise, organized, and clear;

I. vote his/her individual convictions based on the available facts
and his/her independent judgment and refrain from surrendering his/her judgment to particular individuals or groups;

J. devote sufficient time, thought, and study to proposed actions;

K. become well versed in parliamentary procedure;

L. listen carefully and with courtesy when other people have the floor and are speaking during Board meetings;

M. refuse to become involved with micromanagement;

N. emphasize planning, policymaking, and public relations rather than becoming involved in management of the schools;

O. establish clear goals for the District and ensure that the community is aware of these goals;

P. keep abreast of current educational issues within the District, throughout the State, and across the nation;

Q. establish fair and equitable terms and conditions of employment and evaluation of all staff; and

R. select sound instructional strategies and materials and submit them to regular and impartial evaluations.

Adopted 8/1/09
Vision

Vision Statement:
The Hudson school community will unite to empower our students to achieve uncharted levels of success.

Mission

Mission Statement:
We provide an educational program that maximizes the intellectual, physical, social and emotional development of each child in a safe, nurturing, and diverse environment.

As of Fall 2010
Mr. Zuro, President, opened the meeting at 7:00 p.m. noting that it was a regular meeting of the Board of Education and was being held in open session as is required by Section 121.22 of the Ohio Revised Code.

Pledge of Allegiance

Present: Mr. Field, Mr. Tobin, Mrs. Wright, Mr. Zuro

Absent: Mr. DiMauro

Student Representative(s)

Educational Focus

- H2BE – Sue Conroy & Jessica Stiffler, High School Teachers, Christina Wooley, Curriculum Coordinator & Students
- Facility Update – Middle School DD – Mr. William A. Schurman, P.E., Hammond Construction & Mr. John Peterson, Project Manager, GPD Group

Public Comments Concerning Agenda Items

Consent Agenda

Be It Resolved That: The Hudson City School District Board of Education approve the following items:

A. Increase to Existing Fund

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<th>Fund</th>
<th>Fund Name</th>
<th>Amount</th>
<th>Notes (if applicable)</th>
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<td>Student Activity Fund</td>
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<td>To increase appropriations for student activities to match cash available.</td>
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B. Purchase Orders

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<td>Hahn Loeser &amp; Parks LLP</td>
<td>$3,394.00</td>
<td>Invoice predates PO Trademark</td>
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Motion: James Field
Second: Tom Tobin
Vote: Mr. Field, yes; Mr. Tobin, yes; Mrs. Wright, yes; Mr. Zuro, yes.

Motion Approved.
Reports and/or Recommendations of the Treasurer– Mrs. Kathryn Sines

A. Gifts and Grants

$1500.00 – New Dimensions Fund – High School – Mr. & Mrs. Christopher Moll, 6950 Saint Ives Blvd., Hudson, Ohio 44236

B. Approval of Minutes

Be It Resolved That: The minutes of the regular meeting of November 19, 2018, and the special meeting of November 29, 2018, be approved.

C. Financial Report

Be It Resolved That: The Hudson City School District Board of Education approves the November 2018 financial report.

D. Ohio Minimum Wage

Be It Resolved That: Upon the recommendation of the Hudson City School District Superintendent, the following personnel actions be approved.

1. Pay Rate Adjustment for all employees currently making less than Ohio Minimum Wage of $8.55/hr – Ef. 01-01-19.

E. Advancement of Local Taxes

A Resolution Authorizing The Advance Of Local Taxes By The County Fiscal Office For The 2018 Tax Year, Payable In 2019

Whereas, Section 321.34 of the Ohio Revised Code states that all local governments must file a resolution with the County Fiscal Office each year in order to receive advance payment of local taxes;

Now, Therefore, Be It Resolved by the Hudson City School District Board of Education, County of Summit and State of Ohio:

Section 1. That the Hudson City School District Board of Education hereby authorizes the advance of local taxes by the County Fiscal Office for the 2018 tax year, payable in 2019, in order to comply with Section 321.34 of the Ohio Revised Code to receive advance payment of local taxes.

Section 2. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board and that all deliberations of this board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.

Section 3. That the Treasurer be, and hereby is, authorized and directed to forward a copy of this resolution to the Fiscal Officer of Summit County, Ohio.
Section 4. This resolution is hereby declared necessary for the preservation of the public peace, health, safety, convenience and welfare of the Hudson City School District Board of Education and the inhabitants hereof, and provided it received the affirmative vote of two-thirds of the members elected or appointed to the Board, it shall take effect and be in force immediately upon its passage and approval by the Board; otherwise it shall take effect and be in force at the earliest period allowed by law.

Motion: James Field
Second: Tom Tobin
Vote: Mr. Tobin, yes; Mrs. Wright, yes; Mr. Zuro, yes; Mr. Field, yes.
Motion Approved.

Reports and/or Recommendations of the Superintendent – Mr. Phillip Herman

A. Holiday Concerts and Performances

B. Personnel - Retirements

Be It Resolved That: Upon the recommendation of the Hudson City School District Superintendent, the following personnel action be approved.

WHEREAS, this individual will retire after many years of dedicated service to the Hudson City School District; and

WHEREAS, this individual has successfully contributed to the education of hundreds of students during these many years;

BE IT THEREFORE RESOLVED that the Board of Education of the Hudson City School District commends this individual for their outstanding commitment to the pursuit of excellence in the Hudson Schools; and

BE IT FURTHER RESOLVED that said Board of Education extends to this individual its best wishes for an abundance of happiness and continued success as they enter this new phase of their life.

IN WITNESS WHEREOF; we, the members of the Hudson Board of Education, on the tenth day of December, 2018, accept the letter of retirement, approve the retirement of and pass this resolution.

Lutkus, Susan Ef. 05-24-19

C. Certified Personnel

Be It Resolved That: Upon the recommendation of the Hudson City School District Superintendent, the following personnel actions be approved contingent upon all certification/licensure requirements being met.

1. Leave of absence
   Marshall, Hayley Parental Leave end of FMLA to 05-24-19
2. Employment – Apex Course Instruction 2018-19 School Year Ef. 12-21-2018
   Schempp, Nancy $3,240 Stipend
   Schreiner, Maureen $1,000 Stipend
3. Employment - Home Instruction & Tutoring – 2018-19 School Year
   Montecalvo, Judy $27.87/hr
   Sheridan, Michael $27.87/hr
4. Employment – Speech Language Intervention – Federal Grant Ef. 11-14-18
   Currier, Rachel SLP Hours as Needed $33.36/hr

D. Support Personnel

Be It Resolved That: Upon the recommendation of the Hudson City School District Superintendent, the following personnel actions be approved.

1. Employment – Community Ed & Rec
   Seifert, Jack – Lifeguard, $9.00 hrly, Ef. 12-03-18

E. Extracurricular Personnel

Be It Resolved That: Upon the recommendation of the Hudson City School District Superintendent, the following personnel actions be approved.

1. Supplemental/Extracurricular Contracts/Academic/Support - 2018-19 School Yr
   National Board – Stipend per Negotiated Agreement
   Banner, Lani
   Stiffler, Jessica

2. Supplemental /Extracurricular /Athletic/Certified – 2018-19 School Yr
   High School
   Makerspace/Robotics Kanning, Emma Volunteer
   Makerspace/Robotics Thomas, David Volunteer
   Middle School
   Wrestling, Ast Sheridan, Michael 6.80% $2937 Ef. 11-01-18

F. Extracurricular Program Addition

Be It Resolved That: The Hudson City School District Board of Education approve the addition of the following extracurricular program.

Yoga Club

Motion: Alisa Wright
Second: Tom Tobin
Vote: Mrs. Wright, yes; Mr. Zuro, yes; Mr. Field, yes; Mr. Tobin, yes.
Motion Approved.
G. Purchase And Sale With The City Of Hudson, Ohio Related To The Sale By The School District Board Of The Real Property Located At 34 North Oviatt Street, Hudson, Ohio

Whereas, the Board of Education of Hudson City School District is the owner of an approximately 2.1 acre tract of real property located at 34 North Oviatt Street, Hudson, Ohio, and identified as Summit Count Tax Parcel ID No. 3200118 (the “Property”); and

Whereas, this Board desires to sell the Property to the City of Hudson, an Ohio municipal corporation, pursuant to Section 3313.41(C) of the Ohio Revised Code and upon the terms and conditions set forth in the Agreement of Purchase and Sale currently on file with the Treasurer;

Now, Therefore, Be It Resolved by the Board of Education of the Hudson City School District, Summit County, Ohio, that:

Section 1. Need for the Property/Authorization to Sell. This Board determines that the Property is no longer needed for any school purpose and approves and authorizes the sale of the Property to the City of Hudson, Ohio pursuant to Section 3313.41(C) of the Ohio Revised Code.

Section 2. Community Schools, College-Preparatory Boarding Schools and STEM Schools. This Board finds, determines and declares that there are no community schools, college preparatory boarding schools and STEM schools to which this Board must offer the Property for sale or lease.

Section 3. Approval of Agreement of Purchase and Sale. The President or Vice-President and the Treasurer of the Board are each authorized and directed, in the name, for, and on behalf of the Board (i) to execute the Agreement of Purchase and Sale with the City of Hudson, Ohio in substantially the form currently on file with the Treasurer, and (ii) to execute and deliver a quitclaim deed conveying the Property upon payment of the purchase price. The form of the Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by those officials. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by those officials.

Section 4. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the Agreement.

Section 5. Contingency. The obligations of this Board and any School District officials as set forth in the Resolution and the Agreement of Purchase and Sale are contingent on the execution of a Donation Agreement between the City of Hudson
and the John and Alison Quagliata Family Charitable Foundation as it pertains to a donation from the Foundation to the City for the City’s acquisition of, improvements to and use of the Property

**Section 6.** Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

**Section 7.** Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

**Section 8.** Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

**Section 9.** Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion: Dave Zuro  
Second: Tom Tobin  
Vote: Mr. Zuro, yes; Mr. Field, yes; Mr. Tobin, yes; Mrs. Wright, yes.  
Motion Approved.

**H. High School Courses**

**Be It Resolved That:** The Hudson City School District Board of Education approve the following proposed courses at Hudson High School beginning in the 2019-2020 school year:

**New Courses:**  
Entrepreneurship & Engineering (CCP)  
Entrepreneurship & Launching a Start-Up (CCP)

**Revision to Courses:**  
Business Essentials (formerly known as: Intro to Digital Marketing)  
Foundations in Liberal Arts (CCP) (formerly known as: Writings in World Literature)  
Physical Geology  
New Dimensions – offered as a CCP course

Motion: James Field  
Second: Tom Tobin  
Vote: Mr. Field, yes; Mr. Tobin, yes; Mrs. Wright, yes; Mr. Zuro, yes.  
Motion Approved.
I. **Appointment of President Pro Tempore**

In Accordance with the Board Policy 0152, the Board of Education appoints the Immediate Past President, Dave Zuro, as President Pro Tempore from January 1, 2019 through the beginning of the Organizational Board of Educational Meeting on January 14, 2019.

Motion: Tom Tobin
Second: James Field
Vote: Mr. Tobin, yes; Mrs. Wright, yes; Mr. Zuro, yes; Mr. Field, yes.
Motion Approved.

**Reports and/or Recommendations of the Director of Operations – Mr. Steve Marlow**

**A. Resolution Approving The New Middle School Design Development Submission And Authorizing The Architect To Proceed With The Construction Documents**

*Whereas*, GPD Group has completed the Design Development (DD) documents for the new Hudson Middle School with input from the teaching staff, administrators and community; and

*Whereas*, Hammond Construction has reviewed the DD documents and has provided a DD cost estimate along with potential cost reduction options in conjunction with GPD Group; and

*Whereas*, GPD Group desires to continue to advance the design into the next phase (Construction Documents).

*Now, Therefore, Be It Resolved* the Board of Education of the Hudson City School District, Summit County, State of Ohio, approves the Design Development scope and design direction and GPD Group is authorized to continue the advancement of the design work contingent upon the final design being compliant with the project’s allocated budget and schedule constraints.

Motion: James Field
Second: Tom Tobin
Vote: Mrs. Wright, yes; Mr. Zuro, yes; Mr. Field, yes; Mr. Tobin, yes.
Motion Approved.

**Unfinished Business**

**Public Comments Concerning Non-Agenda Items**
Future meetings of the Board of Education are scheduled as follows:

**A. Organizational Meeting**  
Monday, January 14, 2019  
7:00 PM – High School Media Center

**B. Special Meetings**  
Thursday, January 3, 2019  
6:00 PM – Superintendent’s Conf. Room

**C. Board Work Session**  
Wednesday, January 23, 2019  
5:00 PM – Malson Athletic Center

**D. Board Coffees**  
Wednesday, January 9, 2019  
7:00 – 8:30 PM  
Panera  
Wednesday, February 13, 2019  
8:00 – 9:30 AM  
Panera

**Executive Session**

**Be It Resolved That:** The Hudson City School District Board of Education convene to an executive session pursuant to Ohio Revised Code Section 121.22(G)(3) to meet with Board Legal Counsel to discuss disputes involving the School District that are the subject of pending or imminent court action.

Motion: Dave Zuro  
Second: Alisa Wright  
Vote: Mr. Zuro, yes; Mr. Field, yes; Mr. Tobin, yes; Mrs. Wright, yes.  
Motion Approved.

The Board convened executive session at 8:45 p.m.

The meeting reconvened at 9:10 p.m.

**Adjournment**

**Be It Resolved That:** The Hudson City School District Board of Education Meeting be adjourned.

Motion: James Field  
Second: Tom Tobin  
Vote: Mr. Field, yes; Mr. Tobin, yes; Mrs. Wright, yes; Mr. Zuro, yes.  
Motion Approved.

The meeting adjourned at 9:12 p.m.

President  
Treasurer

Video of this meeting is available at [www.hudson.k12.oh.us/Page/2251](http://www.hudson.k12.oh.us/Page/2251).
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<th>MTD RECEIPTS</th>
<th>FYTD RECEIPTS</th>
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<th>ANNUAL APPROP. APPROVED BY BOE</th>
<th>MTD EXP</th>
<th>FYTD EXP</th>
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### Hudson City School District
#### 2019-2020

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**Note:**
- **= SCHOOL HOLIDAY**
- **= SCHOOL NOT IN SESSION FOR STUDENTS PreK-12**
- **[ ] = SCHOOL NOT IN SESSION FOR STUDENTS PreK-8 ONLY**

August 7-9: New Teacher Orientation
August 12 & 13: General Staff Meetings & Teacher Inservice
August 14: First Day for Students
September 2: Labor Day
October 10: End of First Grading Period (41 Days)
October 11: Teachers’ Professional Development and Records Day
October 23: PreK-12 Parent Teacher Conferences (Evening)
October 24: PreK-8 Parent Teacher Conferences (Day & Even.)
October 24: 9-12 Parent Teacher Conferences (Evening)
October 25: School Not in Session K-12
November 27 - 29: Thanksgiving Break
December 20: End of Second Grading Period (47 Days)
Dec. 23 – Jan. 3: Winter Break
January 3: Teachers’ Records Day
January 20: Martin Luther King Day
February 17: Presidents’ Day
February 26: PreK-8 Parent Teacher Conferences
March 6: End of Third Grading Period (43 Days)
March 23 - 27: Spring Break
April 10: School Holiday
May 22: End of Fourth Grading Period (49 Days)
May 25: Memorial Day
May 26: Teachers’ Records Day

Adopted 05/07/18
Revised 01/14/19
TO: Phillip Herman
Hudson Board of Education

FROM: Doreen Osmun, Assistant Superintendent
Kathryn Sines, Treasurer

DATE: January 10, 2019

SUBJECT: Kindergarten Tuition Update

This year was the seventh year Hudson City School District offered an all-day kindergarten option. In order to provide this option for our families, it was decided by the Board of Education in February of 2012 to move forward with a cost neutral plan to provide all-day every day kindergarten. In 2012, the treasurer, assistant superintendent, and I reviewed the cost of providing all-day kindergarten and set the tuition rate at $3,400. It has always been the goal to provide meaningful opportunities for our students to grow socially and academically in a consistent educational setting.

Kathryn and I met once again to review our procedures to establish tuition rates. Kathryn tracks the staffing costs for all-day kindergarten. Tuition has not changed from $3,400 since the first year of offering all-day kindergarten. It is our recommendation to increase the tuition by $200.00 which would bring the total cost to $3,600. We will continue to work with families to have various payment plan options with various due dates. Our students qualifying for free lunch have tuition waived. Students qualifying for reduced lunch pay 18% of the total cost (which is the same % of full-priced meals to reduced meal) of $648.00.

According to the Ohio Department of Education using 2017-2018 school year data for schools that completed the state survey, there were 24 public schools had a tuition fee for all-day kindergarten. The tuition ranges from $1575 to $5424.

**School year 2012-2013,** we served 144 all-day kindergarten children. We had six all-day kindergarten teachers and three half day teachers. There were 12 sections of kindergarten, taking the half day sessions into consideration. The all-day classes had 24 students, which we capped at that enrollment level. We did not have a waiting list and were able to accommodate all families wanting the all-day option. There were 261 students enrolled in kindergarten.

**School year 2013-2014,** there were 191 kindergarten students attending all-day sessions. Seven classes had 24 and one all-day class had 23 students. There was no waiting list. Part of the parameters which were established during the planning was to create all-day kindergarten sections as it relates to the demand. We still had 12 sections of kindergarten. That did not change but there was a shift to adding two more all-day classes, which added one more FTE in Kindergarten. There were 270 students enrolled in kindergarten.
School year 2014-2015, there were 174 all-day kindergarten students in seven sections. The class size in those sections were 24 or 25 students. There was no waiting list. There were 4 sections of half-day kindergarten. The total class size was 259 students.

School year 2015-2016, there were 192 all-day kindergarten students in eight sections. There are five sections of half-day kindergarten. During this year there was a family, who enrolled in September, placed on a waiting list. Due to a withdrawal, we were able to place the student in all-day kindergarten. There are 287 students in kindergarten this year.

School year 2016-2017, there were 214 students in nine kindergarten sections. We had two open spaces for any new students. There were no students on the waitlist and we were able to accommodate two students who started later in the school year. There were three half-day sessions. There were 284 students in kindergarten this year.

School year 2017-2018, there were 215 all-day kindergarten students. We had four half-day sessions. Kindergarten enrollment was 294. There were no students on a waitlist.

School year 2018-2019, there are currently 224 all-day kindergarten students. We have four half-day sessions. Kindergarten enrollment is 294. There are no students on a waitlist.

There is a resolution for the Board to consider regarding all-day kindergarten tuition increase. Kathryn and I will continue to closely monitor the costs of salary and benefits to ensure kindergarten programming remains in the black and meets the set parameters of operating all-day kindergarten at a cost neutral solution.

It is important to note, under Beth Trivelli’s leadership, the kindergarten teachers at Evamere act as a team no matter if they are all-day or half-day teachers. It has been exciting to have this option available to our families who choose to have their child attend all-day kindergarten.

If you should have any questions, please do not hesitate to contact Doreen or Kathryn.
To: Phil Herman  
Hudson Board of Education

From: Doreen Osmun

Date: January 9, 2019

RE: Eighth Grade Washington DC Trip for 2019-2020 Eighth Grade Students

The Middle School team led by Jamie Ganz and Kim Cockley will continue to plan the DC trip to align with the money collection guidelines established during the summer of 2018. The District will again use Traveling Classrooms as the organizer of the trip managing the guides, the booking of the buses, hotel rooms, museums, meals, and the overall logistics while on the trip.

After four years of traveling to Washington DC we have heard feedback from teachers and students about moving the trip to a fall experience. After much discussion, research, and planning, the following outlines the summary of the rationale to move the trip to the fall:

- Students will have the opportunity to develop stronger relationships with their peers and teachers earlier in the year. Creating these connections earlier will allow teachers to draw upon their trip experiences throughout the year to best support students as they complete their 8th grade year.
- Spring is always a busy time of the year for students, families, and staff. With all the end-of-year celebrations and high school graduation, a fall trip will allow students to be home and fully enjoy the end-of-year celebrations with family, staff, and friends.
- Based on an end-of-trip survey, staff will have more personal availability to chaperone the trip if it is during the fall months.
- Based on feedback from Traveling Classrooms (our touring company), the city itself is more accessible for students to fully experience the museums and monuments. Additionally, with less people in the city, our group will be able to navigate the city easier, which will make our visits to each location more enjoyable.
- In addition to making relationship connections, curricular connections can be made during academic classes all year, with references to a foundation of shared field trip experiences and content.

The Middle School team has been thorough in their planning and have collaborated with me throughout the entire process. You will notice a resolution to approve the Washington DC trip for fall of 2019 on this Board agenda. It is necessary to plan now so we can begin meeting with parents, communicate with students, and finalize the plans with Traveling Classrooms.

If you have any questions, please do not hesitate to contact me.

Cc: Kim Cockley  
Jamie Ganz
REQUEST FOR CO-CURRICULAR/EXTRACURRICULAR TRIP
(To be used for overnight trips, trips 240 miles out of District or trips out of State)

This request must be made by October 15 of each school year or a minimum of two (2) months prior to the activity. The proposal is to be made by the advisor/coach and submitted to the building principal.

Organization/Class: HMS 8th Grade Class Trip
Advisors: Jamie Grant, Courtney Wood
Dates of Trip: November 4-6, 2019
Destination: Washington, D.C. & Gettysburg
Brief Description of Activity: 8th grade curriculum trip to Washington, D.C. and Gettysburg
Objectives/Purpose of Travel/Course of Study Objectives: Align with 8th grade curriculum, Social studies, English & Language arts.

Do any of the students require medication or have health needs? Yes X No □
Will meals/snacks be required during this trip? Yes □ No X

How will meals/snacks be provided? Student Provided □ Restaurant(s) X
If yes, what plans do you have to provide safe food options for students with allergies?
Student Provided X Restaurant(s) Has Safe Options Available □ Other □
Have food alternatives for students with allergies been communicated to parents?
Yes X No □

Itinerary (Attach an Itinerary which includes daily activities, location and specific times):
Travel Route (Attach Map): Provided through transportation company
Mode of Travel:
□ Hudson School Bus □ Hudson School Vans X Charter Bus Barons Bus Lines
Lodging Name and Location: TBD
Tour Planning Service Used: □ No Vendor Name: **Provided through Traveling Classroom**
Contact: **Bob Jackson** Phone: **330-284-1302**
Cost of Trip: **$415 per student**
Method of Funding: **Self-funded per family (payment to school)**
Scholarships available? **Yes, provided by travel company**
Method of Fund Collection?
☑ Online (Hudson Fee System) □ Checks/Cash □ Both
Will a payment plan be available for parents?
☑ Yes □ No
Supervisor Names: **Kimberly Cockley, Jamie Gant**

Alternate Plans for Nonparticipants: **Lessons/daily field trips planned by those staff members staying back.**

Advisor/Coach Signature: 

Date: **1-8-19**

Director of Curriculum Signature: 

Date: **1-9-19**

Principal Signature: 

Date: **1-8-19**

Superintendent Signature

Date: 

4/23/18
8/21/18
Hudson Middle School 8th Grade Trip
Washington, D.C., and Gettysburg
May 20-22, 2019

Trip Itinerary - Page 1

Monday, May 20
6:45 A.M. Departure from Hudson Middle School
   • Breakfast snack provided for each traveler (thank you, HMS PTO!)

6:45 A.M. – 12:15 P.M. Drive to Washington, D.C.
   • Barons Bus Lines Motorcoaches
   • Lunch in transit on own (students will bring a brown bag lunch from home)

12:30 – 1:30 P.M. Udvar Hazy Center (National Air & Space Museum annex)

2:30 – 5:30 P.M. White House (exterior only)
     Lincoln Memorial
     Vietnam Veterans Memorial
     Korean War Veterans Memorial
     World War II Memorial
     Jefferson Memorial
     FDR Memorial
     MLK Memorial

6:00 – 7:30 P.M. Dinner at Tyson's Corner Mall
   • $10 provided for each traveler

8:00 P.M. Hotel check-in (Holiday Inn - Gaithersburg)

10:00 P.M. Room Check
   • Security guards present from 10:00 P.M. to 4:00 A.M.

NOTE – all tour activities all three days will be accompanied by an educational guide and Hudson City School District staff members on each motor coach

Hotel Contact Information
Holiday Inn - Gaithersburg
2 Montgomery Village Ave, Gaithersburg, MD 20879 - P: (301) 948 8900
Trip Itinerary - Page 2

Tuesday, May 21
7:00 A.M.         Group wake-up call
7:30 A.M.         Hot buffet breakfast at hotel
8:15 A.M.         Depart hotel
10:00 A.M. – 12:00 P.M. Capitol Building (tours TBA)
                    Library of Congress
12:45 – 4:15 P.M. Flex-Time Smithsonian Sightseeing on the Mall
                    National Museum of Natural History
                    National Museum of American History
                    National Archives
                    $15 provided for each traveler for lunch
4:15 - 5:30 P.M.  Marine War Memorial of Iwo Jima
                    Arlington National Cemetery
6:45 P.M.         Medieval Times Dinner Tournament and Show
9:00 P.M.         Return to hotel
                    Security guards present from 10:00 P.M. to 4:00 A.M.

Wednesday, May 22
6:45 A.M.         Group wake-up call
7:15 A.M.         Hot buffet breakfast at hotel
8:00 A.M.         Depart hotel
9:30 A.M.         Arrive at Gettysburg National Battlefield Visitors Center
                    Battlefield driving tour
                    Visitor Center
11:30 A.M.        Depart for Ohio
                    Boxed lunch in transit provided for each traveler (eaten on motor coach)
                    Lunch includes a smoked turkey sandwich, potato chips, cookies, a fruit snack and bottled water
5:00 P.M.         Approximate arrival at Hudson Middle School

TRAVELING CLASSROOM TOURS
"Specialists in Student Travel Since 1986"
Hudson Middle School 8th Grade Trip
Washington, D.C. and Gettysburg
May 20-22, 2019

Trip Details

We are thrilled that our HMS 8th Graders have the opportunity to tour Washington, D.C., and Gettysburg! This year’s tour will depart Monday, May 20, at 6:30am and return Wednesday, May 22, at approximately 5:00pm.

Tour Price Per Student: $415.00

- The price per student of $415 includes Barons Bus Lines motorcoach transportation; 2 nights lodging (students 4 per room) at Holiday Inn Gaithersburg; 8 meals (2 Wednesday, 3 Thursday, 3 Friday), All Gettysburg admissions; 3 Custom Hudson T-Shirts, Medieval Times Dinner Tournament; Private Hotel Security; Traveling Classroom: Tour Manager per Motorcoach; all taxes & gratuities included!

Chaperones: HMS Staff
- Chaperones are Hudson Middle School Staff, with a ratio of 1 adult per every 10-12 students.

Registration/Payment/Refund Policies:

- REGISTRATION:
  - If your child plans to participate in the 8th grade trip this year, please complete the following by November 1:
    - Sign and return the 8th Grade Field Trip Permission Form to the HMS Main Office.
    - Make the first payment (Payment 1) of $200 via MyPaymentsPlus.

- PAYMENTS:
  - All payments will be made directly to the Hudson City Schools via MyPaymentsPlus or via cash/check to the HMS Main Office (checks made payable to Hudson City School District).
    - $200.00 Payment 1 - Due November 1, 2018
    - $215.00 Payment 2 - Due March 1, 2019
  - These fees will be posted to the accounts of all 8th grade students. After November 1, fees will be removed from the accounts of any students who opt not to register for the trip.

- REFUND POLICY:
  - A refund will be provided for a cancellation prior to November 1, 2018. Please present a written, dated refund request to the HMS Main Office, if you are seeking to cancel your reservation. Traveling Classrooms will issue tour vouchers for all participants if the trip is rescheduled due to conditions beyond our control.

TRAVELING CLASSROOM TOURS
Specialists in Student Travel Since 1955

WEBSITE: travelingclassrooms.com or FACEBOOK PAGE: Traveling Classrooms

Traveling Classrooms is the tour operator that provided free tour managers, along with free administrative planning, to complete our HMS tour last year. Located in Stark County, they provide service for over 50 school systems in Stark, Summit, Columbiana, Wayne, Tuscarawas, and Geauga Counties. They have been in business since 1986. Some of their nearby clients are Cuyahoga Falls Middle Schools, Akron City Middle Schools, and Wadsworth Middle School. In Stark County, some of their larger clients include Jackson, Perry, North Canton, Lake, and Plain Local Oakwood Middle Schools, all of which number 300 students or more per trip. They are a trusted company with an outstanding history.
Middle School 8th Grade Trip
Registration Form

We are thrilled that our HMS 8th Graders have the opportunity to tour Washington, D.C., and Gettysburg! This year's tour will depart Monday, May 20, at 6:30am and return Wednesday, May 22, at approximately 5:00pm.

Student Name ____________________________________  Homeroom Teacher ________________________

Please check whether your child would like to register for the 8th grade Washington, D.C., trip.

☐ Yes, my child would like to register for the Washington, D.C., trip.

☐ No, my child would NOT like to register for the Washington, D.C., trip.

If you checked YES above, please complete each area below to finalize your registration.

✓ Review and update all Final Forms documents currently and prior to the trip.

✓ By November 1, 2018, complete the $200.00 registration fee via MyPaymentsPlus or cash/check to HMS Main Office (checks payable to Hudson City Schools).

✓ By November 1, 2018, complete this Registration Form and return it to the HMS Main Office.

If you have any questions, please feel free to contact the Main Office at 330-653-1316.

Please sign below to indicate that you have read and understand the HMS field trip behavior expectations that are part of our HMS Student Handbook.

FIELD TRIPS

The district will consider a request for a field trip based on the following criteria: 1) the trip has to have an academic purpose and be endorsed by the building principal, 2) the trip has to be cost neutral to the Board of Education and, 3) all involved students must be able to participate – no student may be left behind due to their inability to pay.

When possible, middle school teams may incorporate a field trip during the school year to enhance the students' educational experiences. These field trips are academic in nature and are tied to the academic content standards. Because students are given much freedom and responsibility when on a field trip, there exist high expectations for students throughout the year to earn the privilege to attend the trip. Students who are suspended or expelled may not be able to participate. On the day of the trip, any student who has not earned the privilege to participate in the trip will remain at school and will be provided an alternate assignment/activity.

Guidelines for medication administration during school field trips will follow the current Board of Education Medication Administration Policy. See MEDICATIONS for more information. Students receiving medications on school trips must have the appropriate medication forms completed with physician and parent signatures.

Parent Signature _______________________________  Date __________________________
TRAVELING CLASSROOMS TOUR CONTRACT

PO Box 9568. Canton, Ohio 44711 (Phone: 330-284-1362 Fax: 330-454-3617)
Email: Website: travelingclassrooms.com

DATE: August 20, 2018

TOUR SPONSOR: Dr. Kimberly Cockley, Mr. Jamie Ganz EMERGENCY PHONE: N A

REPRESENTING: Hudson Middle School 8th Grade BUSINESS PHONE: 330-330-653-1316

EMAIL ADDRESS: ganzj@hudson.k12.oh.us

GROUP ADDRESS: 17 N. Oviatt St. Hudson, Ohio 44236

TOUR DESTINATION: Washington DC-Gettysburg TOUR DATES: May 20-21-22, 2019

TOUR TRANSPORTATION: 8 Barons Bus Lines Paid Directly By Hudson City Schools Per Barons Contract
* See Traveling Classrooms Addendum and Barons Bus Lines Contract

TOUR LODGING 2 Nights at Holiday Inn Gaithersburg Paid Directly By Hudson City Schools Per Holiday Inn Contract
* See Traveling Classrooms Addendum and Holiday Inn Contract

MEALS: 3 Lunches
3 Dinners (Included Medieval Times)

PAID ADMISSIONS: Gettysburg Visitor Center
* Film, Cyclorama, Museum Admission
Gettysburg Battlefield Tour * GB Guides
3 Custom Hudson T-Shirts pp
$5 Rebate Per Paid Student
Private Hotel Security
5 Camp Student Trips

SPECIAL SCHEDULING AREAS: TBA

TOTAL PRICE PER STUDENT: $ 415.00 per student (4 per room when available) This includes the transportation, lodging.
Traveling Classrooms contracts

TRAVELING CLASSROOMS CONTRACT: * $202 per student paid to Traveling Classrooms.

$ 50.00 *Non-Refundable Deposit Per Student Due: November 16, 2018
$152.00 Refundable Balance Per Student Due April 12, 2019.
*** Complete Rooming List Due March 29, 2019

*** TOUR CANCELLATION POLICY: If deposits are not received by a Traveling Classrooms on or before the deposit date the
tour can be cancelled by the tour sponsor or Traveling Classrooms. If tour sponsor cancels tour after deposits are received, Traveling
Classrooms maintains the right to keep all tour deposits. If Traveling Classrooms cancels the tour the group will receive a full refund
including all deposits or group may reschedule to another date. The tour sponsor will make that decision. Refund Balance Policy:
November 16th, 2018-April 20, 2019 full balance refund. After April 20 to departure date $50 refund. Traveling Classrooms will not
be held financially liable for cancellations due to acts of war, terrorism or other reasons beyond its control. Traveling Classrooms will
reschedule the tour via tour vouchers for all participants. No refunds will be issued for those unable to attend the rescheduled tour.

TOUR DEPARTURE LOCATION: Hudson Middle School DATE: May 20, 2019 TIME: 6:30am
TOUR RETURN LOCATION: Hudson Middle School DATE: May 22, 2019 TIME: 8:15pm
PRE-TOUR MEETING LOCATION: Hudson Middle School DATE: August 28, 2018 TIME:7:30pm

TOUR SPONSOR ACCEPTANCE SIGNATURE: DATE:
TRAVELING CLASSROOMS SALES REP. SIGNATURE: DATE:
TRAVELING CLASSROOMS OFFICE ACCEPTANCE SIGNATURE: DATE:

Thank you from ...Traveling Classrooms!
2 Montgomery Village Ave.
Gaithersburg, MD 20879
301/948-8900  Fax 301/926-6056
www.higaithersburg.com

Letter of Agreement

We are very pleased that you have selected the Holiday Inn Gaithersburg. When signed by representatives of both parties, this agreement (the "Letter of Agreement") will constitute a firm mutual commitment and its terms will be demonstrative of mutual assent on the part of Hudson City School and the Holiday Inn Gaithersburg, herein referred to as "Hotel." Any proposed changes to this Letter of Agreement must be made in writing and signed and agreed to by both parties.

Organization/Meeting Name: Hudson City School

Name of Program: Hudson MS
Program Date(s): May 20, 2019 to May 22, 2019
Contact: Jamie Ganz
Address: 2400 Hudson Aurora Road
          Hudson, Ohio 44236
E-Mail: ganzj@hudson.k12.oh.us

First Option
The outlined agenda and group room block are being held for you on a first option basis until 2018-09-14. Should we have another buyer for those dates before you have made a definite decision and returned the signed Letter of Agreement, we will first call you to allow you to exercise your option and book on a definite basis. If you are unable to commit on a definite basis within 24 hours after such notice, or if no such notice is given, by the decision date stated above in this paragraph, you will lose your option and all rooms and space being held for you will be released.

Guestrooms and Rates
We are pleased to reserve the following accommodations for your overnight guests.

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Group Room Block Cancellation Clause
Cancellation within 30 days of arrival date:
100% of your projected total room revenue plus tax
Cancellation 6 months but more than 30 days in advance of the arrival date:
75% of your projected total room revenue plus tax
Cancellation 12 months but more than 6 months in advance of the arrival date:
50% of your projected total room revenue plus tax
Cancellation more than 12 months in advance of arrival date:
No Penalty.

Nothing contained in the above section is intended to allow your group the right to cancel for the sole purpose of holding the same block of rooms in another local facility or to move the program to another city. Cancellation fees may, at the Hotel's option, be reduced by the amount of revenue the Hotel is able to recoup in an attempt to resell the cancelled space.

Group Room Block Attrition
Should the guest room pickup fall below 80% on a nightly basis, we reserve the right to assess a fee equivalent to 100% of the revenue loss, unless guest rooms can be resold at or above the prevailing group rate.

Smoke Free Policy
Holiday Inn Gaithersburg participates in the "Smoke Free" program. Smoking is not permitted in any guest rooms, meeting/event rooms and public space. Should this program be violated, Holiday Inn Gaithersburg reserves the right to charge a $250.00 recovery fee. Please make sure your guests/attendees are aware of this program.

Baggage Handling / Porterage
The Hotel can provide Baggage Handling for your group at the rate of $6.00 Round Trip per Person. This service is optional but the choice for this service must be made 2 weeks prior to arrival so that we can schedule appropriate personnel.

Motorcoach Parking
Limited motorcoach/bus parking is available on a complimentary basis.

Student Groups
- We will block Paid Movie access and local/long distance phone calls in Student rooms.
- We require all student tour groups to provide their own security. Security contact and phone number must be provided with rooming list.
- Damages in the hotel caused by any guest of your Group become the liability of Hudson City School.
- There must be (1) Chaperone for every floor of Students.
Deposit
A non-refundable deposit of $8000.00 must be received by November 16, 2018. The balance is due 30 days prior to your arrival. Should your group cancel these arrangements, they remain bound by the terms and conditions of this Letter of Agreement.

Payment Arrangements
All guest room charges and tax will be posted to the Master Account. Individuals will be responsible for their own incidentals. Meeting / Catering related charges, if any, will be posted to the Master Account.

Accounts that are to be master billed to a credit card must complete the enclosed Credit Card Authorization form, and return with the signed Letter of Agreement. We accept the following credit cards: American Express, VISA, MasterCard, Diners Club, Carte Blanche or Discover.

Indemnification and Hold Harmless
Hudson City School ("Group") shall indemnify, defend and hold harmless Hotel and its officers, directors, partners, agents, members, and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorney's fees (collectively "Claims") arising out of or caused by Group's negligence in connection with the provisions of Hotel's facilities. Group shall not have waived or be deemed to have waived, by reason of this paragraph, any defense which it may have with respect to such Claims.

Force Majeure
The performance of this Letter of Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party such as acts of God, war, acts of terrorism, government regulations, disaster, strikes (except those involving the employees or agents of the party seeking the protection of this clause), civil disorder, or curtailment of transportation facilities to the extent that such circumstance makes it illegal or impossible to provide or use the Hotel facilities. The ability to terminate this Letter of Agreement without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical but in no event longer than ten (10) days after learning of such basis.

Changes, Additions, Stipulations or Lining Out
Any changes, additions, stipulations, or deletions, including corrective lining out by either the Hotel or Hudson City School, will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.

Terms and Conditions
This Letter of Agreement and any attachments constitute an entire contract between the Parties with respect to the subject matter hereof and shall supersede all previous proposals both oral and written, negotiations, representations, commitments and other communications between parties. This Letter of Agreement may not be released, discharged or modified except in writing and signed by duly authorized representatives of both Parties.

The Parties to this Letter Agreement shall, and they hereby do, waive trial by jury in any action,
Signature:

Date:

DocuSigned by
David President
## Confirmation

**Charter # 10065**  
Date Printed: Monday, August 20, 2:18  
PO #:  
Group Name: Hudson Middle School  
Phone: 330-653-1316 Fax:  
Salesperson: Dennis Gigeromo  
Email: dennis@baronsbus.com  
Cust Email: gazz@hudson.k12.oh.us  

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### Itinerary:

- **Hudson Middle School**, 77 N Oviatt St, Hudson, OH 44236
- **Washington, DC**, 05/20/19, 448
- **Washington, DC**, 05/22/19, 448
- **Hudson Middle School**, 77 N Oviatt St, Hudson, OH 44236, 05/22/19, 448

**Deposit of $8,000.00 is due: Nov 18, 18**  
**Remainder of $26,600.00 is due: Apr 12, 19**  
**Total Cost: $34,600.00**

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**SMOKING IS PROHIBITED AT ALL TIMES ON THE VEHICLES**

Your cost is based on the services detailed above and is subject to change in accordance with your actual itinerary. This company shall not be liable for items left on the vehicle or loss of time due to mechanical failure or inclement weather. We cannot guarantee the assignment of requested drivers or vehicles. A signed contract and deposit will confirm your reservation and acknowledge your acceptance of this agreement.

**Emergency Contact Information:**  
Dennis 216-386-0742  
Jeanette 216-339-2143  
Tom 216-337-7344  
John 216-337-4611
KIDSLINK SCHOOL DISTRICT CONTRACT

RECITALS

This Placement Contract (hereinafter “Agreement”) is made by and between the KidsLink School, LLC and Hudson City School District. Both parties enter into this Agreement for the purpose of meeting the educational needs and providing the necessary services of the Individual Educational Plans of the student identified in section 3 below.

WHEREAS, Hudson City School District agrees to purchase therapeutic services (hereinafter “placement”) from KidsLink School for the student.

WHEREAS, KidsLink School is qualified and willing to provide services to the student.

AGREEMENT

Services:

The Hudson City School District’s team responsibility is to evaluate and provide the most up to date “ETR” and “IEP” prior to placement of the student. The district may contract with Kidslink School separately in order to assist with the assessment and comprehensive evaluation for an additional fee. Upon placement of the student, the district will continue to be responsible for the three year comprehensive “ETR” assessment.

KidsLink School shall provide a placement for the student to include individual weekly therapy in the areas of academics, direct therapies as listed in the IEP as well as behavior management. The development and implementation of the above services, being presented in an individualized education program “IEP”, are the mutual responsibility of KidsLink School and The District. Excluded are any other services not mentioned in this contract.

There is a minimum of a 15 hour program development/initiation fee and up to 15 hour transition fee to assist with transition out of the program when the IEP team determines it is appropriate that is billed at the rate of $155 per hour. Additional hours beyond this described amount will be discussed by the team prior to accruing or billing for any of these hours.
KidsLink School’s overall goal, where possible, is to transition students back to their home district per the IEP team support. With this goal in mind KidsLink would request access to general education student materials (i.e. books, curriculum and related supports) for the collaborating age/grade level of the student enrolled to appropriately prepare them to transition.

Upon placement of the student, the student and their family will operate under the KidsLink School policies and practices which include a heavy emphasis on behavior management.

**Communication:**

As part of KidsLink School’s primary obligation to provide the most appropriate education to the student, communication between the family and KidsLink School is very important. KidsLink School will be providing the family with daily communication notes, as well as quarterly reports pertaining to the progress of the child in his education. The family and the district may also request communication via email and phone calls at the discretion of the KidsLink School Staff. Observations of the classroom may be requested by the family and school district on a monthly basis (1 hour in length). The time and date of observations are at the discretion of the KidsLink School Staff. Additional home visits may be requested quarterly by the family.

**Term:** Placement shall begin January 1, 2019 and end May 23, 2019. Dates of services are identified by the adopted KidsLink School Calendar reflecting 200 days of services in the school year from 9/1/18 to 8/31/19. At any time, should either party under this agreement be dissatisfied with any services rendered, they have the right to withdraw from the agreement providing they submit a thirty (30) day notice.

**Program Staffing:** KidsLink School reserves the right to determine the appropriate and suitable staffing personnel for the child. Any staff changes are at KidsLink’s sole discretion and determination and without prior notice of any changes or decisions.

There can be no guarantees pertaining to the integrity or outcomes of services. KidsLink School cannot guarantee the effectiveness of the outcomes of the programming implemented, but will be sure to provide quarterly documentation of progress for review.

**Compensation:** The total amount per student is as follows:

- REDACTED - $42,750.00 (1/1/19 – 5/23/19)
- $8,550 per month

Which will be billed in (5) installments of $ beginning January 1, 2019. Invoices will be sent on the 15th of the previous month with payment due by the 15th of the month of service. There will be a $100 discount for payments postmarked by the 1st of each month. The final bill for this contract will be May of 2019.
All checks shall be made payable to KidsLink School, LLC and be addressed to 899 Frost Road, Streetsboro, OH 44241.

**Termination.** Either party may terminate this Agreement at any time with 30 days written notice. Payment prior to services being provided is not a guarantee that this contract will continue or cannot be terminated. Upon termination, a final billing or refund will be processed based on the actual weeks of services provided.

**Drafting of Agreement.** Both parties contributed equally in the drafting of the Agreement.

**Entire Agreement.** This Agreement contains the entire agreement between both parties. Any and all amendments to this Agreement must be made in writing and signed by the two parties. The terms of any agreement between KidsLink and another party supersedes any other agreement that the other party has entered into with any other party.

**Governance Law.** This Agreement is made in Portage County Ohio and shall be governed by the laws of Ohio.

_________________________  __________________________
KidsLink School, LLC — DIRECTOR  Date

_________________________  __________________________
The Hudson City School District’s Representative  Date
By:
To: Mr. Phil Herman, Superintendent  
From: Kim Ciborek, Supervisor of Business and Nutrition Services  
Steve Marlow, Director of Operations  
Re: 4.5 Hour General Food Service Employee  
Date: January 9, 2019

Dear Mr. Herman,

Please let this memo serve as a recommendation for an increase of a 4.5 hour General Food Service Employee for the cafeteria at Hudson High School.

This school year, we have seen an increase in student meal participation at Hudson High School. This increase is a blessing but can cause longer lines for our student body resulting in shorter periods of time for our students to eat, as well as stress on the food service staff to prepare meals in a timely fashion. We feel this increase will assist in alleviating these issues without impacting our general fund dollars.

The expenditure increase from this proposal will come from the district’s food service account, not the district’s general fund. As of December 31, 2018, our food service fund balance was in excess of $384,000. The food service fund balance, at the conclusion of fiscal year 2018, was in excess of $396,000. We have been fortunate to have a food service department operating in the black for the previous three fiscal years.

There is no required action at this time. We will post the position soon and bring forth a recommendation to hire someone at a future board meeting. Thank you for considering this recommendation and please don’t hesitate to call if you have any questions.

cc: Board of Education  
Kathryn Sines, Treasurer  
Ms. Lisa Hunt, Director of Human Resources
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